

East Central Region Governance Meeting

March 14th , 2016

1:00pm to 3:00 PM

MINUTES

Location: Platte County EOC, Map Room, 2610 14th Street, Columbus Nebraska

Chair: Bob Carey, Polk County

Co-Chair: Terry Miller, Saunders County

Secretary/Treasurer: Tim Hofbauer, Platte County

- i. Terry calls the meeting to order
- ii. **Review of the Open Meeting Law** – Open meeting Law document was present in the meeting room.
- iii. **Roll Call of Counties Present:**
 - a. **Present:** Saunders, Platte, Colfax, Howard, Region 44.
 - b. **Not Present:** Butler, Polk, Dodge
 - c. **Guests:** Todd Thalkin, Columbus Police Department, John Jones, American Red Cross, Kate Speck, UN PPC
- iv. **Approve February Governance Board Meeting Minutes (Action)** – Minutes approved as written with the exception – location of the THIRA on March 29 at East Central Health Department. Howard Motions to accept the Minutes and Colfax Seconds. Motion Carries.
- v. **Special Presentation (if scheduled) - None**
- vi. **Public Health Report - None**
- vii. **Red Cross Report** – Susan is unavailable and John Jones reports changes in their process to provide assistance to have local fire departments are being notified that the AM Red Cross is looking at “livable vs. non-livable” for fire events. There is standard funding to families who have an event. For a family of up to four, \$170 is provided for assistance. Additional funds for larger families are also available. Funding is given directly to the family for hotel costs.
 - a. Many smoke alarms education – County wide event in Boone County.
 - b. Red Cross is willing to present to fire departments to promote their services. Standard funding for assistance in a non-livable structure is \$125.00 per person and in a livable structure, \$50.00 per person. National data say the American Red Cross is notified of only about 30 % of events nationally.
 - c. Grand Island – Event on April 30, 2016 to promote use of smoke alarms
 - d. Storm season is ramping up – and promotion of self-care is a primary focus.
 - e. There are inexpensive weather warning radios available through E-bay. Red Cross also has a phone APP for monitoring weather.
- viii. **Report on grant for Polycom equipment** – This grant was not approved. Colfax comments that other PET Regions are requesting funding for video conferencing and that in general East Central PET could be requesting funding for this as well as other projects, similar to other Regions. Platte comments that video conferencing is not in the current Work Plan.
- ix. **2014 & 2015 HSG Grant Update -**
 - a. Still working off of 2014. 2015 Grant funded the recent training. The 2014 expires in Aug 2016. The bill for Boone County tower needs to be paid. Region 44 states that all bills have been submitted for payment. There is about \$3800 left and conduits for the grain elevator are being considered for this funding.

- b. The expenses for the 2015 are just beginning to be tapped in to for training and for the NPPD rental expensed for this year.
 - c. The Work Plans are submitted for East Central PET. EC PET was represented on all of the Subject Matter Expert groups for the Investment Justification process. Colfax makes the suggestion to begin the planning process earlier in order to be prepared for the IJ process. It was discussed that December would be a good time to begin by Howard County.
- x. 2016 HSG Grant Progress –**
- a. This has been submitted. Tim represented the CC and NRIN.
 - b. Meet in Dec to do work plan planning
- xi. Regional Communications Projects**
- a. Mutual Aid Base Stations**
 - i. Boone County is working on this currently.
 - b. NRIN**
 - i. NRIN Install update –**
 1. No recent changes in East Central Region at this time. A study in Saunders County and Dodge County are next in line and moving into Washington County is the plan. Sue Krogman is meeting with Bill Pook to determine locations. The Grain Elevator is an option. The north end water tower is also an option based on the plan.
 2. Colfax discusses a request for 2017 to put the installation of the dish on the Courthouse tower so they have a direct link instead of the Grain Elevator. Tim states that the original reason for the choice was that CSI assessed the Courthouse tower was not sufficiently stable as it is a patio mount. The City water/utility tower was the initial spot, and Michelle will call Frontier to get updated information. Any add on's will be completed after the network is complete. Sue Krogman needs to update on the plan.
 3. There is a need a statewide map of the network so that the entire network can be seen in order to make decisions about equipment placement.
 - ii. NRIN Governance Interlocal Agreement (none at this time)**
 1. Tim will provide a presentation at the NIPSC meeting tomorrow and will feature the EC 911 project as well.
 - c. EC-911**
 - i. Update on EC-911 telephone operation**
 1. Todd Thalkin reported on the system. Boone County is scheduled to go live next. Todd reports on complaints coming from a particular dispatcher from Saunders County and a review was made to look at the problems. Todd has talked to the Sheriff in Saunders and he recommended testing the system. This may be an issue related to changes that are not being implemented smoothly. Complaints are about accurate mapping. Currently there is no standard requirement for indoor mapping for cell numbers and they cannot be accurate inside buildings. A similar issue is coming from Polk County. No other counties are experiencing issues at this time.
 2. Once Boone County is up and running and Todd suggests a meeting to discuss Text to 911 that is paid for from the wireless funds.
 - a. Consultant is at no charge
 - b. Call-Works system handles this, however a vendor will need to be contracted with for this.
 - c. Vendors have 3 different technologies that are available.
 - d. Public Service Commission requires the use of their consultant as the funds come from the wireless contributions.
 - e. Seven year contract is paying for the services and upgrades
 - f. NCIGIS is not yet being used on this system. The more links there are equate to additional equals security risks for NCIGIS.
 - g. Tim will present the EC-911 Project and the Mutual Aid Base Stations at the NPSC meeting this week.

- xii. **Regional Planning/Training.**
 - a. **Regional Planning/Training in East Central – Subcommittee Report**
 - i. Michelle Evert distributed the 2015 Budget Sheet for the training committee. The remainder of the \$12,000 funding including \$6700.00 the Accountability training which is in the Work Plan. Spent so far is \$2651.96 and three additional classes are to be scheduled. All funds are expected to be used.
 - ii. The Mass Fatality #386 training is scheduled for May, 2016 that includes a plan update as well as a Tabletop exercise. Michelle will contact Blue Cell.
 - iii. THIRA meeting March 29, 2016 with a \$10.00 lunch charge.
 - iv. In April there will be a pre-meeting to the PET meeting – Laura and Bob Shepard to be added to the training committee to broaden the groups focus on regional training needs.
 - b. **East Central Retreat**
 - i. **Bylaws Update – Discussion** - Kate presented the retreat discussion on the Bylaws that were last updated in 2008 with the changes in the document. No action can be made at this meeting and will be on the next agenda for action or additional discussion. Kate provided the requested documents from other PET Regions as additional information. Quorum, voting, regional structure, state statutes on meeting notice requirements were discussed.
 - ii. Proxy and Alternate votes and language needs to be drafted
 - iii. Multiple counties in other regions have one vote
 - c. **Regional/Local Exercises** – Region 44 - Boone County September 24, 2016 – Ethanol exercise. Tom requests help from Region PET members to handle the logistics and run the exercise. Tom will provide the write up of the plan for the exercise and he will deliver it by next PET meeting. This is a full day functional exercise that follows a Table Top Exercise with the ethanol plant that included the EOC, ICP and the hospital EOC. A Deputy Incident Commander or Assistant Chief Operations or assistance at the Command Post is requested. He needs 3 - 5 volunteers from the PET group to assist.
- xiii. **Update on NEMA Meeting.**
 - a. **NEMA Update –**
 - i. In process for the IJ meeting in April with SME groups.
 - ii. Policy Group will make the final determinations following the IJ meeting.
- xiv. **Public Comment**
 - a. AmeriCore Volunteer grant.
- xv. **Upcoming meetings**
 - a. East Central THIRA - March 29th 9am, ECDHD Conference Room
 - b. Nebraska Public Safety Communications Committee March 16, Grand Island
 - c. East Central Governance -April 11th
 - d. 2016 HSG Investment Justification Meeting- April 15, Kearney
- xvi. Colfax makes the Motion to adjourn and Howard Seconds. Motion Carries and meeting Adjourned at 2:31 PM.